



LOYOLA SCHOOL OF THEOLOGY

A JESUIT, FILIPINO AND ASIAN ECCLESIASTICAL FACULTY OF THEOLOGY
ATENEO DE MANILA UNIVERSITY, P.O. BOX 240, U.P. POST OFFICE, 1144 QUEZON CITY, PHILIPPINES
TEL (632) 426 6430 TO 35 • TELEFAX (632) 426 5967 • EMAIL: ADMIN@LST.EDU • WWW.LST.EDU

LST Form #L002

Checklist of Requirements for Application to the Non-Degree Certificate Programs

LAST NAME	FIRST NAME	MIDDLE NAME
Name: _____		

Applying for School Year: _____ Semester: Intersession First Second

Certificate Program:

- | | |
|---|---|
| <input type="checkbox"/> Certificate in Pre-Theology Studies | <input type="checkbox"/> Certificate in Theological Studies |
| <input type="checkbox"/> Certificate in Basic Pastoral Ministry | <input type="checkbox"/> Certificate in Pastoral Ministry |
| <input type="checkbox"/> Certificate in Pastoral Care of Migrants | |

UPON APPLICATION

*Please submit this form to the LST Academics Office along with the other requirements
at least 2 months before the opening of classes.*

- | | Date
Submitted |
|--|-------------------|
| <input type="checkbox"/> 1. Duly accomplished LST application form | _____ |
| <input type="checkbox"/> 2. One ID picture (2" x 2") | _____ |
| <input type="checkbox"/> 3. Photocopy of original Transcript of Records (TOR) from previous school (undergraduate or graduate) and its English translation if the TOR is in a foreign language | _____ |
| <input type="checkbox"/> 4. One page single-spaced personal essay introducing oneself and indicating one's motivation in applying to the Certificate Program | _____ |
| <input type="checkbox"/> 5. Letter of Recommendation from the Religious Superior, Bishop, or Official of the applicant's institution | _____ |
| <input type="checkbox"/> 6. Results of LST English Proficiency Test | _____ |
| <input type="checkbox"/> 7. Application Fee (PhP 100.00) | _____ |
| <input type="checkbox"/> 8. For international applicants, photocopies of passport and visa or Alien Certificate of Registration (ACR) card | _____ |

UPON ADMISSION

*The following requirement must be submitted to the LST Academics Office
not later than one month after provisional admission.*

- Original TOR (graduate or undergraduate) bearing the school seal and the original signature of the Registrar or the Dean.